Dear Fellow Professionals,

With the start of the New Year comes a second location for the Child Resource Center, Abilities Network Project ACT Baltimore, Harford and Cecil Counties. In addition to our Towson office location we will open an office in Abingdon at 3103 Emmorton Road. This location will service Harford and Cecil Counties and will harbor an additional resource room and training venue. We hope to see you all at our Open House Celebration this quarter where we will be providing free training, networking opportunities, refreshments and raffles. Keep an eye out for our Open House invitation in the months to come.

Our resource rooms are located at:

8503 LaSalle Rd
Towson, MD 21286

and

3103 Emmorton Rd
Abingdon, MD 21009

Programs offered include:

- Assistance with EXCELS, Accreditation, and Credentialing
- Support in creating and maintaining inclusive environments
- Resource Room
- Access to Board Maker
- On-site trainings
- Professional development opportunities

Sincerely,
Sarah Walmsley

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PROFESSIONAL ACTIVITY UNITS

Every credentialed provider needs professional activity units (PAUs). Are you a provider looking for ways to get more PAUs? The CHILD RESOURCE CENTER Baltimore County at Abilities Network Project ACT can help in a variety of ways to earn. Contact us today to find out how!

Call (443) 900-6458 or email crcbc@abilitiesnetwork.org
The CHILD RESOURCE CENTER
Baltimore County
at Abilities Network Project ACT
Contacts

Sharon Huffman  Program Director
Sarah Walmsley  Program Manager
Sandy Graham  Sr. Classroom Support Specialist
Stephanie Cooper  Infant/Toddler Specialist
Libby Fraker  Classroom Support Specialist
Lauren Tardy  Classroom Support Specialist
Sara Bosley  Professional Development Coordinator
Christal Dean  Program Administrator
Hayley Turnbaugh  Training Coordinator

Contact us today!
(443) 900-6458 phone
(410) 828-1631 fax
www.ccrcbc.com

Resource Phone Numbers

Pathfinders for Autism
(443) 330-5370

WIC
(410) 887-6000

MSDE Office of Child Care
(410) 583-6200

Project ACT ECMH
(410) 828-7700

Child and Adult Care Food Program
(410) 767-0214

Child Find
(410) 887-3017

Infants and Toddlers
(410) 887-2169

Child Protective Services
(410) 853-3000

Baltimore County Public Library
(410) 887-6100

Maryland State Child Care Association
(410) 820-9196

Temporary Cash, Food Stamps, Medical Assistance
(800) 332-6347

Family Child Care Association
(410) 687-1614
PURCHASE OF CARE VOUCHERS

Beginning January 1, 2015, there will be new requirements for programs receiving Child Care Subsidy. Participation in Maryland EXCELS is mandatory for programs to receive Child Care Subsidy reimbursement. Participation is easy! To learn more, click on www.MarylandExcels.org. You may enter your program information and submit your application online.

The Child Care Subsidy (CCS) Application and verifications of work activity and income information may be submitted by mail, fax or email.  
MAIL - PO Box 17015, Baltimore, MD 21297  
FAX - 410-229-0053  
Email - CCSCentral@xerox.com

Questions? Call the customer service help line at 1-866-243-8796.

NOTE: Applications and documentation will not be accepted at local departments of social services.

OFFICE HOURS & CLOSINGS

The CHILD RESOURCE CENTER Baltimore at Abilities Network Project ACT is open Monday through Friday. Typical office hours are 9 am to 4 pm. If you need to schedule time in the evening, please call (443) 900-6458.

The CHILD RESOURCE CENTER Baltimore at Abilities Network Project ACT is closed on the following dates:
January 1, 2016
January 18, 2016

INCLEMENT WEATHER

In the event of inclement weather, the resource center will follow the Baltimore County Public School Systems weather policy. If Baltimore County Schools close due to inclement weather, the resource center will close and any scheduled training will be cancelled. If Parks and Recreation cancels Saturday activities, the resource center will cancel Saturday training. Trainings cancelled due to weather will be rescheduled.

If you have concerns about hours of operation, please call (443) 900-6458.
FREE TECHNICAL ASSISTANCE

Technical Assistance provides free service in the areas of licensing and compliance issues, children with special needs, behavioral issues and classroom practices or concerns. It also helps providers with programs such as accreditation, EXCELS and Credentialing. Technical Assistance is a service that offers help you may need in order to provide a higher quality of care.

Some services offered include:

- Assistance with room arrangements, daily scheduling and routines
- Modeling developmentally appropriate practices
- Help with start-up, retention, and expansion including marketing your program
- Assistance with meeting licensing standards
- General help to licensed and potential providers

These services are offered through a variety of formats including over the phone, on-site visits, via email and may include observation, assessments, support and monitoring. Call today to speak with one of our Classroom Support Specialists.

MARYLAND EXCELS PROGRAM BONUSES

Maryland EXCELS program bonuses were funded under the Race to the Top Early Learning Challenge grant through 2015. There are no funds available to support the EXCELS bonuses after December 31, 2015. Should funds become available in the future, bonus payments will be made to eligible providers.

Tiered Reimbursement/EXCELS Payments will continue to be paid to programs published at Levels 3, 4, and 5 who serve children whose families are eligible for Child Care Subsidy.
The CHILD RESOURCE CENTER Baltimore County
at Abilities Network Project ACT

Need to create supports?
Looking to preview the developmental screening tools?
Want to explore new curriculum options?

Visit the Child Resource Center located at
8503 LaSalle Rd
Towson, MD 21286
FREE PARKING

We can help you:
Bind books
Laminate supports
Make visual rules
Print resources
Use the die cut machine
Make visual schedules
Upload EXCEL documents
Make copies
Choose screening tools

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<td>Binder Rings</td>
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And much, much more!
Open Monday through Friday 9-4 or evenings by appointment.

ASSISTANCE FOR LICENSING, CREDENTIALING, AND EXCELS IS ONLY A CALL AWAY!
(443) 900-6458
January 2016

**Location:** Trainings will be held at
Abilities Network Training Institute
8503 LaSalle Rd Towson, MD 21286

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<td>21 Teaching Problem Solving Throughout the Day 6 pm - 9 pm</td>
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<td>23 FCC Special Needs &amp; FCC Child Development 9 am - 5 pm *Please bring your lunch.</td>
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**February 2016**

1. **Supporting Breastfeeding in Child Care**  
   Including All Children and the American’s with Disabilities ACT  
   (12:30 pm - 3:30 pm)

2. **SIDS: Sudden Infant Death Syndrome**  
   (12 pm - 3 pm)

3. **On Track: All Aboard for Developmental Progress**  
   (5 pm - 9 pm)

4. **Why Play Matters**  
   (1 pm - 3 pm)

5. **CPR & First Aid Recertification**  
   (4 pm - 8 pm)

6. **Medication Administration part 1**  
   (6:30 pm - 9:30 pm)

7. **Medication Administration part 2**  
   (6:30 pm - 9:30 pm)

8. **On Track: All Aboard for Developmental Progress**  
   (9 am - 1 pm)

9. **Emergency & Disaster Preparedness**  
   (10 am - 4 pm)  
   *Please bring your lunch.

10. **Reporting Child Abuse and Preventing Bullying**  
    (10 am - 1 pm)
**Location:** Trainings will be held at

Abilities Network Training Institute
8503 LaSalle Rd Towson, MD 21286

### March 2016

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TRAINING DESCRIPTIONS

Family Child Care Pre-Service Series (FCC)

**Health, Safety, Nutrition**  
COK HSN 4 hrs  
Learn the basic concepts of health, safety, and nutrition for family care programs. Topics include emergency preparedness, menu planning, and specific issues of concern for the health and safety needs of young children.

**Professionalism**  
COK PRO 4 hrs  
Explore and understand specific concepts and practices that will lay the foundation for a successful program, including: supervision, abuse/neglect, appropriate guidance, record keeping, marketing, contracts, and policies and procedures.

**Child Development**  
COK CD 4 hrs  
Learn about child development concepts including stages of growth and development, leading child theorists, and an overview of learning theories.

**Community**  
COK COM 4 hrs  
Develop and maintain relationships with children, families and the community.

**Special Needs**  
COK SN 4 hrs  
Learn basic concepts of inclusive care for family providers. Topics include the Americans with Disabilities Act and how it applies to childcare, plus health, behavioral, and developmental issues that must be addressed.

**Curriculum**  
COK COM 4 hrs  
Gain a better understanding of the components of a family childcare curriculum, how to create a developmentally appropriate curriculum, and how to plan and design a family childcare home.

**Including All Children and the American’s With Disabilities Act**  
COK SN 3 hrs  
This workshop will provide participants with an understanding of the requirements for ADA and inclusionary practices. Participants will leave with a better understanding of best practices and available resources. This training will meet the 3 hour training requirement for MSDE.

**On Track: All Aboard for Developmental Progress**  
COK CD 2 & PRO 2 hrs  
Join us for an overview of the developmental screening tools and the benefits of using one. A review of the MSDE/OCC regulation, effective communication with families, and the referral process will be addressed. Discuss how to choose a developmental screening tool, appropriate collection of information regarding children, and the on-going process of screening children.

**Reporting Child Abuse and Preventing Bullying**  
COK CD & HSN 2 hrs  
Participants will define “mandated reporter” and “abuse” according to the State of Maryland’s definition and develop policies for preventing and reporting child abuse to be included in staff and parent handbooks. Participants will be able to identify signs and symptoms of bullying behaviors and victims’ behaviors and strategies to address bullying behavior and assist victims of bullying.

**SIDS: Sudden Infant Death Syndrome**  
COK HSN 3 hrs  
SIDS is the sudden, unexplained death of a healthy infant under 12 months. The cause of SIDS is unknown, but there are ways to make babies in your care safer. A SIDS class is required for family child care applicants and for any family provider seeking to become licensed for infant care.
TRAINING DESCRIPTIONS CONTINUED

Using a Positive Approach to Address Challenging Behaviors  COK CD 2 & SN 1 hrs
This training will engage participants to discover how to redirect and shape behavior while encouraging positive social and emotional skill-building in children. Global classroom strategies will be reviewed to encourage positive behavior in all children. Participants will leave this training with several strategies they can choose to implement immediately in their educational setting.

Why Play Matters  COK CD 2 hrs
This training will discuss the various aspects of play and the roles that each type plays in the growth and development in children. This training will conclude with discussing strategies for integrating developmentally appropriate practices into curriculum and daily activities to meet the individual needs of children.

Autism I: Learning the Basics  COK SN 3 hrs
This training provides an overview of Autism Spectrum Disorders (ASD) and helps participants understand the complexities related to working with children with ASD. It reviews current research and types of successful intervention strategies. Participants learn practical strategies for assisting children with ASD in the classroom.

Developmental Delays  COK SN 3 hrs
Participants review characteristics of typical child development from birth through five, discuss “red flags,” developmental screening tools, developmental delays and adaptations to assist children with developmental delays. Participants will gain an understanding of the challenges children with developmental delays face and have an opportunity to develop accommodations they can utilize in their classrooms.

Emergency & Disaster Preparedness  COK HSN 3 & PRO 3 hrs
Develop a comprehensive plan to follow when a disaster occurs. Natural disasters, medical emergencies, technological hazards, and family and community concerns (disgruntled parents, missing children, pandemic flu) will be covered. Ensure that your plan addresses special needs, notifying parents, sheltering, resources, evacuation and other possibilities.

Teaching Problem Solving Throughout the Day  COK CD 3 hrs
Participants will learn the importance of being intentional when teaching children how to problem solve. Participants will also study the effects of understanding how to problem solve on social and emotional development and the overall effects on academic success.

Medication Administration Part 1 & 2  COK HSN 6 hrs
This MSDE-designed workshop will teach providers what they need to know when administering medication to children. Learn how to give oral, topical, inhaled, and emergency medicines to infants and children; how to keep accurate records; regulations for hygiene, safety, and measurement. Participants must attend both sessions or they will not receive a certificate.

CPR & First Aid Recertification 4 Hours
Participants will be trained in CPR for the infant, child and adult. This class meets the Maryland Child Care Administration’s CPR/First Aid training requirements for child care facilities and family child care providers.

Supporting Breastfeeding in Child Care  CTE .5 hour
Participants will understand regulations that support breastfeeding and best practices for programs to support families in regards to breastfeeding.
# Registration Form

<table>
<thead>
<tr>
<th>Training Date</th>
<th>Participant Name(s)</th>
<th>Training Title</th>
<th>Cost</th>
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**Total Amount** $ 

Name

Address

Email Address

Phone

Type of Provider:  

- Center
- Family

**Method of Payment**

- [ ] Check (Made payable to Abilities Network)
- [ ] Child Resource Center at Abilities Network Project ACT Voucher
- [ ] Visa
- [ ] MasterCard

Credit Card # ________________  Exp. date ________________  CVV Code ________________

Mail completed form and payment to Abilities Network Project ACT 8503 LaSalle Road Towson, MD 21286

By signing the above line and registering for trainings with The CHILD RESOURCE CENTER Baltimore County at Abilities Network Project ACT, I am agreeing to the policies and procedures set forth by Abilities Network Project ACT.
Rules and Regulations

Registration: Registration is available on a first come first serve basis. Registration is not considered complete until payment is received. Registration and payment are due BEFORE a participant may attend a training. Trainers may not accept payment at time of the training. Call to register today (443) 900-6458.

Late Arrivals: All trainings will start on time. The instructor will refuse entry to participants arriving 15 minutes after the start time. Refunds will not be issued for late arrivals.

PARTICIPANT NOTE: Traffic is heavy in the Towson area, please plan accordingly for timely arrivals.

Certificates: Certificates are mailed to participants after the post knowledge measure is scored and documented. The process takes 4–6 weeks. Please plan accordingly.

Core of Knowledge Hours: All trainings are approved for training credit by MSDE Office of Child Care Credentialing, unless otherwise noted.

Cancellation or Change: The Child Resource Center Baltimore County at Abilities Network Project ACT may need to cancel a training due to low enrollment (less than 8 participants) or other unforeseen circumstances. Someone from the office will contact you based upon the information you gave at registration.

Fees: All fees paid are NONREFUNDABLE. Should you need to miss a training you are scheduled to take, you may transfer your registration to another course or another person, pending availability, ONLY IF you notify the office within 24 hours of the workshop. For questions about refunds, contact the program administrator. Payments must be received before the training.

Prices:
2 Hour Trainings—$20.00
3 Hour Trainings—$25.00
4 Hour Trainings—$30.00

Medication Administration- $60.00
Supporting Breastfeeding—$5.00
Initial 1st Aid & CPR Certification- $70.00
1st Aid & CPR Re-Certification- $65.00
Family Pre-Service Series- $175.00

Location:
Trainings will be held at Abilities Network Training Institute 8503 LaSalle Rd Towson, MD 21286 (443) 900-6458
CAN YOU REALLY SPOIL AN INFANT?

For those of us who work with multiple infants, we often find it a struggle to really be responsive to each infant’s cry. We also find that some of our infants who are held often by their parents, have a more difficult time “self soothing.” So, what is really the healthiest approach in raising an infant to become an independent and happy toddler?

As providers, our role is to support our little ones in growing and developing appropriately. Infants need quite a bit of support building these foundational skills that will later develop into walking, talking, and socializing. So technically, no, we cannot spoil an infant. Yes, an infant may cry more often due to their Mommy or Daddy constantly running to them every time they hear a peep. However, what this mother and father are teaching their infant is that they can be trusted (which is a foundational skill for social/emotional development), that her attempts at communicating are being heard (which is a foundational skill for language development), and that she is slowly beginning to learn what makes her feel better so that she can self soothe later in life.

While I completely understand the difficulties of caring for multiple infants, we must realize that all of the hard work and patience that we put in now will pay us back greatly down the road. We will see this when our little one has grown up and developed into a toddler who can use her words, calm herself down for nap time, and can form positive relationships with both her caregivers and her peers. So… go out there and “spoil” those babies!

Written By: Stephanie Cooper, M.S. Ed
CHANGE IS COMING TO THE MARYLAND CHILD CARE CREDENTIAL PROGRAM

Expected GoLive date is November 2, 2015.

Child Care Providers interested or participating in the Credentialing Program will be able to call a new toll free number to access centralized services. Services include:

- Help desk
- Electronic data management
- Data entry

Credentialing information will be available 24/7 through Interactive Voice Response (IVR).

Ability to mail, fax or email documents.

The new vendor is Xerox. During the transition phase applications are still being processed by MSDE staff. Do continue to:

- take training within your credentialing year.
- participate in professional activities.
- submit applications for training voucher/reimbursement.
- submit applications to the address on the Credential Program application.

March applications are currently being processed. Pending applications will be processed by stamped date. As long as you submitted your renewal application, you are considered as participating in the Credential Program. If eligible, you will also receive your achievement bonus and your credential dates will remain the same.

Child Care Providers, watch your mail and email for details.
ON SITE TRAININGS

Did you know you can meet all your teachers’ training needs at your center? We can send our approved trainers to your location during staff meetings, in-service days and nap times. Call (443) 900-6458 today to find out about the many of trainings we can offer you and your staff in the convenience of your center!

MEET YOUR MATCH CAFE

Join us on Wednesday, March 9, 2016 from 6:30 pm until 8:00 pm for a “speed date” evening! Our goal of the evening is to try different strategies participants can use to address challenging behaviors in your programs. Our classroom support specialists will be available to help you create a plan to implement strategies to create a smoother learning experience for children. Light refreshments will be served and staff will be available to help providers in the Resource Center. You must RSVP by Wednesday March 2, 2016 to ensure your space! To RSVP email crcbc@abilitiesnetwork.org or call (443) 900-6458.

LOCATE

Through the LOCATE service, parents share feedback with the LOCATE staff on the programs in the files: licensed child care centers, registered family child care providers and accredited preschools and camps. While this feedback is at times positive, it sometimes concerns complaints parents have about child caregivers. Of course, LOCATE and the Maryland Child Care Resource Network want to use this information in a way that is fair to providers and parents, while protecting children, as well. Therefore, the LOCATE Complaint Policy was developed and has been in effect since its approval by the Maryland Committee for Children Board in November, 1983. According to this policy, all complaints made to LOCATE about child care providers/facilities are recorded. The type of complaint is then determined: Less Serious Complaint- No Violation: complaints which do not involve violations of child care regulations; complaints about situations which do not pose a threat to the safety, health or welfare of a child. Less Serious Complaint Involving Violation: complaints of any violation of Office of Child Care (OCC), Maryland State Department of Education (MSDE) regulations, and/or the Health Department which do not pose a threat to the health, safety or welfare of a child. Serious Complaint: any threat to the immediate health, safety, or welfare of a child. When a parent calls LOCATE with a complaint, the referral specialist advises him/her to register the complaint directly with the appropriate regulatory agency and/or Protective Services. Names and telephone numbers of the person with whom the parent should speak are provided. When a Serious Complaint is received concerning one of the providers of facilities in the LOCATE system, no referrals are made by the referral specialists to that provider/facility. The LOCATE Director also communicates with the appropriate regulatory agency personnel about the complaint, and maintains the “hold” on the provider/facility until the agency’s disposition of the complaint is known. Should the investigation result in no action, the “hold” status is removed from that provider’s/facility’s records. Should the license or registration be revoked, the record is removed from the LOCATE files. Providers are advised of LOCATE’s actions in writing. A provider may appeal the LOCATE Director’s decision to cease referrals. Appeals are first addressed to the LOCATE Advisory Committee. Final appeals may be made to the board of the Maryland Family Network. It is the position of LOCATE and MFN that the Complaint Policy is both fair and workable. Safeguards and due process are afforded to the care givers in the files, and parents’ and children’s rights to safety are addressed, as well. Any questions on this policy should be addressed to Arna Griffith, Director, LOCATE: Child Care at 410 659-7701 x 259.
Network News

January 2016 - March 2016