Maryland Family Network (MFN) through a Preschool Professional Development Grant from Maryland State Department of Education (MSDE) is offering Zero to Three’s newest training, Critical Competencies for Infant and Toddler Educators Training of Trainers.

For those interested in completing this training, the first cohort is fully registered, the second cohort still has space.

The Training will be from 8:30 AM to 4:30 PM on each of the days listed below. The trainings will be held at the Hampton Inn & Suites - Columbia South, 7045 Minstrel Way, Columbia, MD 21046.

[www.columbiasouthsuites.hamptoninn.com](http://www.columbiasouthsuites.hamptoninn.com). This cohort is limited to 30 participants. For those coming some distance, we are working with a hotel for a block of rooms that trainers can reserve if they are planning to stay over; this will be at the trainer’s expense.

Zero to Three has very specific criteria for trainers and trainer participation in these cohorts. Please see attached materials for these criteria.

| Cohort Two: Critical Competencies for Infant and Toddler Educators TOT |  |
|---|---|---|
| Dates: | ZTT Identified Modules: | TOT Module Pairing: |
| October 22 & 23, 2019 | Trainer Orientation/Overview/SE 1 & 2 | #1 |
| November 6 & 7, 2019 | SE 3 – 6 | #2 |
| November 20 & 21, 2019 | C1 – 4 | #3 |
| December 4 & 5, 2019 | LL1 – 3, Final | #4 |
| December 18 & 19, 2019 | Trainer Certification/Wondering: Peer to Peer Consultation/Wrap Up | #5 |

Revised Critical Competencies.... Information & Registration
August 28, 2019
Registration for "Critical Competencies for Infant and Toddler Educators:

<table>
<thead>
<tr>
<th>Name of Trainer (print)</th>
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<tbody>
<tr>
<td>I have read the two Zero to Three attachment with this registration and agree to those conditions.</td>
</tr>
<tr>
<td>Signature of Trainer</td>
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<tr>
<td>Training Organization</td>
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<tr>
<td>Trainer Mailing Address</td>
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<tr>
<td>Trainer Email</td>
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More information on this training can be found at MFN's website, http://www.marylandfamilynetwork.org/childcaretraining.

You can register for this training by:
- contacting Consuelo Daily at cdailey@marylandfamilynetwork.org or 4106597701 x 274; or,
- by completing this registration, scanning, and sending to cdailey@marylandfamilynetwork.org.
The Critical Competencies for Infant-Toddler Educators™ detail what educators can do to make the most of teacher-child interactions, to turn them into valuable learning opportunities that support infants’ and toddlers’ social-emotional, cognitive, and language and literacy. The Training of Trainers course prepares and can lead to certification for state-approved early childhood trainers to deliver the Critical Competencies.

We have limited time together and critical content to address in each training session. Your attendance at each session is vital and mandatory for ZERO TO THREE Trainer Certification, as each session will build upon the content from the previous ones. Please reserve the training dates and plan to attend each one.

- This course consists of five sessions; each session consists of two full-day trainings.
- We understand important life events, and serious life circumstances may arise, which will prevent your attendance. If such a situation arises and prevents your attendance at any training of trainer session, please immediately contact the lead trainer to determine the impact on your pursuit of ZERO TO THREE trainer certification. Participating trainers may only receive one excused absence during a training of trainers’ course. If you miss more than two days or one session, you will no longer be able to participate in the duration of the Training of Trainers, as you will have missed too much content.
- ZERO TO THREE’s certification absentee policy for the Critical Competencies states:
  - ZERO TO THREE is committed to ensuring all ZERO TO THREE certified trainers are prepared to deliver the curricula in which they are certified with fidelity to the content and design, resulting in high-quality professional development for the early childhood workforce. This commitment translates into mandatory attendance policies for our training-of-trainer (ToT) courses.
  - When an important life event or serious life circumstance prevents registered ToT participants from attending all ToT sessions, they may pursue the following alternative route to meet this certification criteria, upon approval by the ZERO TO THREE lead faculty.
    1. The participant who will miss a session must notify the ZERO TO THREE lead faculty and their state/local lead for the ToT before the session they will miss and/or as soon as possible.
    2. The ZERO TO THREE lead faculty will notify the participant of the approval decision regarding the alternative route to meet attendance criteria within five business days of the notification received date.
    3. No more than one in-person session (2 days total) may be missed in a ToT course for the trainer to be considered for ZERO TO THREE certification, regardless of the nature of the cause of the absences.
  - Alternative route steps. For every Critical Competencies session missed, participants approved to follow the alternative attendance route must complete, as appropriate to their circumstances, the tasks listed below:
    1. Take the Critical Competencies online module(s)
      - Participants must pay Area 1: $150; Area 2: $100; Area 3: $75* 
      - ZERO TO THREE will provide access to the online module(s) to participants who are approved for this alternative route to meet the attendance criteria
• Participants must complete and submit the PDF of the reflection exercises for each online module they take via email to the ZERO TO THREE lead faculty, with a copy to professionaldevelopment@zerotothree.org with the subject line “Critical Competencies alternative route certification”
• The online module(s) and accompanying reflection must be completed/submitted prior to the next scheduled ToT session

2. All other pre-session work (e.g., readings and/or self-reflection exercises) must be completed prior to the next scheduled ToT session
• Online self-reflection exercises are required prior to sessions 1, 3, and 4

• Additional certification criteria impacted by absence from a ToT session. The criteria for ZERO TO THREE Provisionally Certified Trainers: Critical Competencies to achieve full certification includes:
  1. Successfully deliver all modules in at least one of the Critical Competencies areas of 1) Supporting Social-Emotional, 2) Cognitive, or 3) Language and Literacy Development since Provisional Certification award date.
• Participants pursuing full certification must include documentation of successful delivery of the modules they missed attending during the ToT course to fully meet this documentation criteria.

*If a participant trainer is suffering significant economic hardship which impedes her ability to take the Critical Competencies online modules, per alternative route steps towards ZERO TO THREE Trainer Certification, she should contact the ZERO TO THREE lead faculty for her cohort for further guidance on how to resolve this situation.
# ZERO TO THREE Certified Trainer: Critical Competencies Certification Overview

**ZERO TO THREE Critical Competencies for Infant-Toddler Educators™**

The following table summarizes the ZERO TO THREE Certified Trainer: Critical Competencies’ timeframe, criteria, and evidence options by type of certification. Please visit [www.zerotothree.org/trainercertification](http://www.zerotothree.org/trainercertification) or contact trainercertification@zerotothree.org for additional information.

<table>
<thead>
<tr>
<th><strong>Provisional Certification</strong></th>
<th><strong>Certification</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Timeframe</strong></td>
<td><strong>Renewable yearly</strong></td>
</tr>
<tr>
<td>Valid for one year</td>
<td>Be a current Certified ZERO TO THREE Trainer: Critical Competencies</td>
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**Criteria**

- Create or confirm your individual profile on ZERO TO THREE’s Learning Center and complete the provisional certification application at [www.zerotothree.org/learningcenter](http://www.zerotothree.org/learningcenter)
- Be a current approved early childhood trainer in your home state or country, or meet specified standards as an adult educator
- Successfully participate in all five ZERO TO THREE Critical Competencies for Infant-Toddler Educators™ Training-of-Trainer sessions
  - Attend each session
  - Complete each part of the online Reflection Tool, parts 1–3 prior to the designated sessions: part 1 prior to Session 1; part 2 prior to Session 3; part 3 prior to Session 4
  - Review materials prior to each session
  - Pass the course’s four knowledge assessments with at least an 80% score prior to Session 5
- Review and agree to uphold the ZERO TO THREE Certified Trainer Agreement, and Code of Practice and Ethics Statement

- Be a current approved trainer in your home state or country, or meet specified standards as an adult educator
- Successfully deliver all modules in at least one of the Critical Competencies areas of (1) Supporting Social-Emotional, (2) Cognitive, or (3) Language and Literacy Development since last certification award date
- Participate in at least one ZERO TO THREE Critical Competencies refresher training or other ZERO TO THREE trainer support offering (online or in-person) since last certification award date
- Participate in at least 5 clock hours of continuing education in the areas of social-emotional, cognitive, or language and literacy development for infants and toddlers; teaching infants and toddlers; or other areas specifically related to the Critical Competencies model since last certification award date (total clock hours may include the ZERO TO THREE refresher training or other trainer support events)
- Review and agree to continue upholding the ZERO TO THREE Certified Trainer Agreement, and Code of Practice and Ethics Statement
## Provisional Certification

**How can I demonstrate I meet the criteria?**

- **Active  **ZERO TO THREE Learning Center** profile and completed provisional certification application**

  The provisional certification application walks candidates through the requirements and options for documentation, which include:

  - Evidence proving current approved trainer status in your home state or country, or specified standards as an adult educator:
    - Copy of an official certificate, designation letter, or other written designation of approved early childhood trainer or adult educator status awarded by your state or country professional development system, higher education institution, or other appropriate governance entity; **OR**
    - Evidence of the following:
      - A minimum of a bachelor’s degree in early childhood or a field relevant to brain development; **AND**
      - At least three years of experience as an adult educator; **AND**
      - Actively participate in professional activities through one of the following options:
        - Membership in a professional organization related to early childhood, **OR**
        - Participation in community, state, or national initiative related to early childhood, **OR**
        - Evidence of ongoing professional development (e.g., an organized professional learning community), **OR**
        - Participation in at least one state, regional, or national early childhood development related conference; **AND**
  - Confirmation from ZERO TO THREE documenting successful completion of the Critical Competencies Training-of-Trainees course; **AND**
  - Review and agree to uphold the ZERO TO THREE Certified Trainer Agreement, and Code of Practice and Ethics Statement

## Certification

**Active  **ZERO TO THREE Learning Center** profile, completed certification application and paid certification fee**

The certification application walks candidates through the requirements and options for documentation, which include:

- Updates to evidence, if needed, proving current approved trainer status in your home state or country, or that you meet specified standards as an adult educator
- Copy of an approved training event record or other delivery verification by your state or country professional development system, higher education institution, or other appropriate governance entity; **AND**
- Documentation of successful delivery of a training event(s) covering all modules in at least one Critical Competencies area through one of the following options:
  - Letter of recommendation from a peer or mentor trainer, or other formal observer of your Critical Competencies training delivery, dated within the last year; **OR**
  - Critical Competencies training participants’ evaluation summary with personal reflection; **OR**
  - Brief video clips compilation of Critical Competencies training delivery with written or video summary self-reflection; **OR**
  - Other trainer requested documentation options pre-approved by ZERO TO THREE; **AND**
  - Training certificates or transcripts documenting at least five clock hours of continuing education in ZERO TO THREE approved areas since last certification date; **AND**
  - Review and agree to continue upholding the ZERO TO THREE Certified Trainer Agreement, and Code of Practice and Ethics Statement